

Tentative Programme of **Thiru N.Venkatesh, I.A.S.**, District Collector, Thoothukudi for the period from 16.03.2018 to 31.03.2018

Date	Time	Places	Purpose	Convenor of the meeting
16.03.2018 Friday	F.N		Surprise inspection	
	03.00 P.M	Muthuarangam	Co-operative Election Commissioner meeting	JR Cooperative
	05.00 P.M	Sippikoodam	Twad desalination plant meeting with SIPCOT/ TWIC	TWAD
17.03.2018 Saturday	FN		Inspections and Govt functions	
	04.00 P.M	Camp Office	Office Works	
18.03.2018 Sunday			Holiday	
19.03.2018 Monday	10.00 A.M	Sippikoodam	1.Review - Issue of online certificates 2.NPR – BME Progress review 3.e-Governance File R1/52544/2012 (PMGDSAS)	P.A(G)
	10.20 A.M	Sippikoodam	PDS Review	DSO
	10.30 A.M	Sippikoodam	P.A.(G) - Section review	P.A(G)
	11.00 A.M	Sangukoodam	Grievance Day	SDC(SSS)
	01.30 P.M	Sangukoodam	GDP, CM Cell Pendency – review	SDC(SSS)
	03.30 P.M	Sippikoodam	Weekly Law and Order meeting	P.A(G)
	04.00 P.M	Sippikoodam	Weekly Road Safety Meeting	P.A(G)
	04.30 P.M	Sippikoodam	Mines Department review meeting	DD Mines
	05.00 P.M	Sippikoodam	District Coordination meeting	PA(G)/ DM Tashildar
	05.15 P.M	Sippikoodam	Nutricious & Health meeting	PO ICDS
	20.03.2018 Tuesday			Surprise Inspections
04.00 P.M		Sippikoodam	Food festival committee meeting	PA(G)
04.30 P.M		Sippikoodam	Meeting with RD Engineers regarding Check dams and dilapidated buildings.	(PD DRDA)
05.00 P.M		Sippikoodam	CSR Activities review	PA(G)

21.03.2018 Wednesday	10.30 A.M	Sippikoodam	Line department works review meeting	(PD DRDA/ TNEB/ TWAD / DE Highways / PWD)
	AN		Surprise Inspection	
22.03.2018 Thursday	11.00 A.M	Muthu arangam	Agriculturist Grievance Day Meeting	JD AGri
	01.00 P.M	Sippikoodam	Review meeting on Agri Allied Departments	JD(Agri)/ DD(Horti) /Agri Engg.
23.03.2018 Friday	10.30 A.M	Sippikoodam	Rural Development review meeting	PD DRDA
	11.30 A.M	Sippikoodam	Rural Development Works (PD DRDA)	PD DRDA
	03.30 P.M	Sangukoodam	District Project Coordination Committee meeting on Mathi & PVT Schemes	PO (Mathi)
	04.00 P.M	Sangukoodam	District Level Consultative Committee meeting	LDM
24.03.2018 Saturday	FN		Inspections and Govt functions	
	04.00 P.M	Camp Office	Office Works	
25.03.2018 Sunday			Holiday	
26.03.2018 Monday	10.00 A.M	Sippikoodam	1.Review - Issue of online certificates 2.NPR – BME Progress review	P.A(G)
	10.20 A.M	Sippikoodam	PDS Review	DSO
	10.30 A.M	Sippikoodam	P.A.(G) - Section review	P.A(G)
	11.00 A.M	Sangukoodam	Grievance Day	SDC(SSS)
	01.30 P.M	Sangukoodam	GDP, CM Cell Pendency – review	SDC(SSS)
	03.30 P.M	Sippikoodam	Weekly Law and Order meeting	P.A(G)
	04.00 P.M	Sippikoodam	Weekly Road Safety Meeting	P.A(G)
	04.30 P.M	Sippikoodam	Mines Department review meeting	DD Mines
	05.00 P.M	Sippikoodam	District Coordination meeting	PA(G)/ DM Tashildar

27.03.2018 Tuesday	FN		Agriculture Department Inspections	
	03.30 P.M	(Cruzpuram) Community hall	Tamil Music programme and annual day	(H.M Dist Govt music school)
	04.00 P.M	Sippikoodam	Book fair committee meeting	PAPD
	04.30 P.M	Sippikoodam	Land acquisition / Patta Transfer 37A, 37B, encroachment review meeting	APA (Land)
	5.00 P.M.	Sangukoodam	Junior Justice Act Review	DCPO
28.03.2018 Wednesday	FN		Rural Development - Inspection	
	AN		Revenue Department - Inspection	
29.03.2018 Thursday			Holiday	
30.03.2018 Friday			Holiday - Good Friday	
31.03.2018 Saturday	FN		Inspections and Govt functions	
	04.00 P.M		Office Works	

The Officers may kindly stick to the schedule.

- ❖ The Convener of the meetings shall ensure that meeting notices are sent on time
- ❖ The Convener of the meeting particulars are obtained and submitted a day before meeting
- ❖ The Convener shall ensure all concerned Officials are present on time form the meeting.

District Collector,
Thoothukudi